

# Elite t1ps Smaller Companies Income & Growth Fund

## Stocks and Shares ISA Transfer Form

If you hold one or more Individual Savings Accounts (ISAs) with other ISA managers, you can transfer all or part of these to the Elite Stocks and Shares ISA by completing this Transfer Form and returning it to your Financial Adviser or direct to Elite Fund Administration at the address shown overleaf. You also need to complete a Transfer Instruction Form for each of the ISAs you wish to transfer.

### 1. Personal Details (BLOCK CAPITALS please)

Surname	Forenames	Title
Permanent Residential Address		
Postcode		
National Insurance Number*	If you do not have a NI Number, tick this box <input type="checkbox"/>	
Date of Birth*		
Telephone		

\* Your National Insurance Number or National Pension Number and date of birth must be quoted. You should be able to find your NI number on a payslip, form P45 or P60, a letter from HM Revenue & Customs, a letter from the DWP, or pension order book.

### 2. Reinvestment Details

Elite t1ps Smaller Companies Income & Growth Fund – Retail Class Income Shares	%
Elite t1ps Smaller Companies Income & Growth Fund – Retail Class Accumulation Shares	%

\* Delete as appropriate

#### Please remember that:

- You can transfer a Stocks and Shares ISA to the Elite Stocks and Shares ISA.
- You can transfer a Cash ISA to the Elite Stocks and Shares ISA.
- Current tax year ISA subscriptions must be transferred in their entirety.
- Previous tax year subscriptions can be transferred in whole or part.

If you are in any doubt about the current status of your existing ISA, you should contact your usual Financial Adviser.

### 3. Income (Please complete if you have selected Income Shares)

You must complete the following boxes to indicate where any income should be paid, as all income is paid by BACS direct credit. **Please note that you should ensure the bank/building society account detailed can accept payments by this method.**

Name and full address of Bank/Building Society		
Sort Code	Account Name	Account Number

Account must be in the name of the Applicant. Documented proof of this must be sent with this application. (e.g. Bank account statement or voided paying-in slip)

#### 4. Declaration

- I wish the proceeds of my transferred ISA(s) to be used to purchase shares in the Elite t1ps Smaller Companies Income & Growth Fund as detailed in Section 2 of this form.
- I am 18 years or over.
- I am resident and ordinarily resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of the Income Tax (Earnings & Pensions) Act 2003 (Crown Employees Serving Overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform Elite Fund Administration if I cease to be so resident and ordinarily resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties.
- I authorise Elite Fund Administration to hold my cash subscriptions, ISA investments, interest, dividends, and any other rights or proceeds in respect of those investments and any other cash to make on my behalf any claims for relief from tax in respect of ISA investments, and transfer or pay to me, upon written request, ISA investments, interest, dividends, rights or other proceeds in respect of such investments and any other cash.
- I declare to the best of my knowledge and belief that the above information is true and correct and will inform Elite Fund Administration without delay, of any changes to the information given.
- I confirm that I have received, read and retained a printed copy of the relevant Elite Stocks and Shares ISA Key Features document and agree to the Elite Stocks and Shares ISA Terms and Conditions.
- I also confirm that all subscriptions made and to be made, belong to me.
- I understand that Elite Fund Administration may require further information from me, or about me, to satisfy the requirements of the Money Laundering Regulations in force.

<b>Applicant's Signature</b>	<b>Date</b>
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#### Cancellation Rights

Under the Financial Services Authority's Conduct of Business Sourcebook, cancellation rights will apply where the contract was arranged through an independent intermediary, unless they hold an appropriate customer agreement with you, or dealt on your behalf on an execution-only basis. A copy of the Prospectus is available, free of charge, on request. A copy of this completed application form is also available on request.

If cancellation rights **do** apply, please tick this box

#### Data Protection Act

The details you have provided will be held on computer by Elite Fund Administration, but will not be used for any purpose except to fulfil its obligations to shareholders.

<b>For Intermediary Use Only</b>		Intermediary Stamp
Comments or Promotion Code	Registered Individual	



**t1ps Investment Management IoM Limited**  
**4<sup>th</sup> Floor, 39 Athol Street**  
**Douglas,**  
**Isle of Man IM11LA**

Licensed by the Isle of Man Financial Supervision Commission

**Elite Fund Administration (Elite)**  
**Cedar House, 3 Cedar Park, Cobham Road,**  
**Wimborne, Dorset, BH21 7SB**

Telephone: 01202 855856 Fax: 01202 855850

Registered office: As above. Registered No 4011838 England and Wales  
 Elite Fund Administration is a trading name of WAY Fund Managers Limited  
 which is authorised and regulated by the Financial Services Authority  
 A member of IMA

## Elite ISA - Transfer Instruction Form

Existing ISA Plan Manager's Name and full address			
Plan Reference			
The ISAs for the following tax years are to be transferred to the Elite Stocks and Shares ISA e.g. 1999/2000 (Note: If all tax years are to be transferred, state "ALL")			
Type of ISA being transferred	Cash ISA **	Stocks & Shares ISA **	** Delete as appropriate
Please indicate the approximate value of the ISA to be £ transferred			
Please transfer my current ISA, detailed in this Transfer Instruction Form, to WAY Fund Managers Limited. I understand that investments in my existing ISA will be liquidated and the proceeds transferred to WAY Fund Managers Limited in accordance with ISA Regulations. Payment should be made to 'WAY Fund Managers Limited.' I authorise you to provide WAY Fund Managers Limited with any information they request regarding my ISA.			
Applicant's Name (BLOCK CAPITALS please)			
Applicant's Signature:		Date:	

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Plan Reference			
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Applicant's Name (BLOCK CAPITALS please)			
Applicant's Signature:		Date:	

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Applicant's Name (BLOCK CAPITALS please)			
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